

GILA RIVER TELECOMMUNICATIONS, INC.

DONATION/SPONSORSHIP REQUEST FORM – PURPOSE & GUIDELINES

Purpose of Donation Program

The primary purpose of GRTI donations/sponsorships are to enhance the continual development opportunities for the Gila River Indian Community (GRIC) as well as individual health and well-being of GRIC members particularly in the areas of telecommunications; science, technology, engineering, arts and math (S.T.E.A.M.).

Donation Guidelines

- Function, event or activity must clearly be in support of furthering development opportunities within the GRIC or for GRIC Members.
- Donations/sponsorships are limited to \$250 per request; requests in excess of this amount may be approved by the Board by exception based on specific support supplied by the requestor. This support should indicate how the donation/sponsorship of these extra funds will positively impact the GRIC, individual, or group.
- Donations/sponsorships made in excess of \$600 will be reported on a Form 1099. Recipients receiving a cash donation in excess of this amount will complete a Form W-9, per Internal Revenue Service regulatory statute.
- Donations/sponsorships approved for individuals under 18 years of age, must receive parental acknowledgement and/or consent.
- Justification for the request should also include how the donation/sponsorship will be used in support of this event.
- Individuals and organizations are limited to two donations/sponsorships within a calendar year.
- Submit all donation/sponsorship requests at a minimum of 30 calendar days before funds are needed.
- Requests will be considered based on the written support submitted; therefore requestors are encouraged to include enough details so the Board can fully understand the need and benefits. (i.e., Event flyers, travel quotes, enrollment numbers of each participants, etc). Requestors are encouraged to attach a letter fully explaining the request.
- Any unused funds must be returned to GRTI.
- Donations/sponsorships can be publicized in GRTI's newsletter, social media, website, and in other forms of Marketing material, if approved by the requestor.

All donations/sponsorships are subject to the discretion of the Board.

Phone (520)796-3333 • Fax 520-796-7534



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Donation/Sponsorship Request Form

Name/Organization/Group: _____

Address: _____

Contact Telephone Number: _____ Other: _____

1. Are you an enrolled member of the Gila River Indian Community (GRIC)? Yes No

GRID No: _____ District: _____

2. Is this an Individual/Personal Request? Yes No

3. Is this a request for a Community Recognized Function or Event? Yes No

Name of Function/Event: _____

4. Does this event further the interest of telecommunications related technology? Yes No

5. Does this event further the interest of science, technology, engineering, arts and math (S.T.E.A.M.)? Yes No

If "Yes," include justification within an attached supporting Letter of Request.

6. Other justification – How will this event benefit the Community as a whole or an individual Community Member? (attach supporting documentation, brochures, flyers, GRID No., etc.)

"Proudly Serving the Gila River Indian Community Since 1988"

7. Have you applied for financial assistance from other GRIC entities for this same purpose? Yes No

If so, from whom and amount you received: _____

Approved Requests in excess of \$600.00 will receive a W-9 per IRS statute

8. Amount Requesting: _____

9. Date funds are needed: _____ Any unused funds must be returned to GRTI

10. Do you grant GRTI the right to publicize this donation in our newsletter, social media, website, and in other forms of Marketing material? Yes No

ACKNOWLEDGEMENT STATEMENT: By signing this form, I/We acknowledge the criteria of this policy and understand the funds provided will be used for the sole purpose requested.

Signature: _____ Date: _____
(Requestor / Parent / Guardian)

FOR OFFICE USE ONLY:

Amount approved: _____ Denied: [] Letter Sent: _____

Date of Approval: _____ Check No: _____

Authorized Signature: _____ Date: _____

Released To: _____ Date: _____